

Do you want to start your business in some country of the European Union and you don't know where to begin?
The Point of single contact can be the solution!



What are the Points of single contact (PSCs)?

Points of single contact (PSCs) are aimed to help entrepreneurs in the field of provision of services in the EU, the EES and Switzerland. The basic role of the PSCs is to simplify the process of entering into business. PSC has two main functions. The first function is to provide entrepreneurs with as much information as possible and the second function is to help him/her in contacting the appropriate administrative body authorizing the respective service. PSCs are parts of a European network and therefore they are able to help in case of doing business in other member states in the EU.

Project of the PSCs is guaranteed by Department of Industry and Trade of the Czech Republic.

PSCs provide:

- information necessary to gain the authorization, in particular requirements of the application and contact details of the respective administrative bodies
- general information about provision of services in other member states
- general information about legal remedies and dispute resolutions
- general information about consumer protection in other member states
- contact bodies for providing of assistance and help to service providers and recipients in case of problems with authorities not only at home, but also in all member states

You can find the PSCs at 15 Trade License Offices in all regions of the Czech Republic. In particular, they are in these cities:

Brno, Černošice, České Budějovice, Hradec Králové, Jihlava, Karlovy Vary, Liberec, Olomouc, Ostrava, Pardubice, Plzeň, Ústí nad Labem, Zlín, Praha 1, Praha 7

CONTACT INFORMATION - Liberec municipality - Trade License Office

nám. Dr. E. Beneše 183/22, Liberec I – Staré Město, Liberec

 jkm@magistrat.liberec.cz

Office hours:

Monday and Wednesday 08.00 – 17.00

Tuesday and Thursday 08.00 – 16.00

Friday 08.00 – 12.00



(it's closed every last Friday in the month)

Every third Saturday of the Mont 08.00 – 12.00

(it's possible just to submit a request for information on Saturdays)



Ing. Milena Havlová – building Nový magistrát, second floor, door No. 215

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You can find many information and practical advices for entrepreneurs (not only if they can provide services in the EU, the EES and Switzerland) on the website www.businessinfo.cz.